

April 1, 2011

Dear Sir or Madam,

The Clifton Park- Halfmoon Public Library is sponsoring a Senior Expo on Friday, October 28, 2011 from 10am-4pm. The intent of the fair is to bring together local Saratoga County organizations that offer services to seniors and /or their families. The focus will be on health, wellness, legal issues and more. We would like to invite your organization to participate in this informative and engaging community event. As our population ages, they need the proper information to make the best decisions for themselves and their families.

The event will take place on the second floor of the library, vendors and organizations will be positioned in the Gallery and the Mezzanine and we are planning workshops in our program rooms. You are welcome to bring materials to display and distribute. We will provide a 6 ft. table for your use. Participants may arrive starting at 9:00am to set up their display area.

There is limited space at the Expo so registration is required to secure a space. If you are interested in taking part, please complete the enclosed form and return by July 1, 2011. Also, if you have any questions, please feel free to contact us.

We will send a promotional poster, brochures and more details as the event draws near.

Thank you for your interest in the Clifton Park-Halfmoon Public Library.

Sincerely,

Ann Cocca

Lou Ann Stewart