Senior Expo
Friday, October 28, 2011       10am-4pm
Clifton Park-Halfmoon Public Library

Please complete the following:

Organization Name: __________________________________________________________
Contact Person(s): ____________________________________________________________
Potential number of organization attendees/presenters: ____________________________
Phone: __________________________
Address: ___________________________________________________________________
____________________________________________________________________________
City: _________________________, NY Zip:_______________________
Email address: ________________________________________________________________

To cut down on costs, some materials and correspondence will be sent electronically.

We have Wi-Fi in the building if you want to display information on a laptop. We will need to
know if you need to be near an outlet.

Electricity:       Yes       No

Box Lunch Option: We will offer a variety box lunches and salads from Panera for a nominal
charge and will have a break-room set aside for eating. This is not to make money but to make
it easier for the presenters. We expect the cost to be around $9.50. We will provide drinks for
the day. There are a number of fast food eateries in Clifton Park and we can provide that
information if wanted.

Interested in a box lunch or salad:       Yes       No
Interested in other eating options in Clifton Park:       Yes       No

We will provide:  6 ft. table and two chairs, if you have other needs please let us know, we will
make every effort to accommodate.

Please use the envelope provided, and return to us before July 1, 2011.