

ELEANOR FITZGERALD

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LAW STUDENT AND ENVIRONMENT ADVOCATE

123 Anywhere St., Any City, State, Country

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MISSION STATEMENT

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Some organizations like a "Mission Statement" at the top. Others don't. We'll leave that up to you to decide! In your Mission Statement, tell employers what you look to do in life and how you hope to contribute to their organization. Pull from #3 and 4 on the sheet to create a paragraph (three sentences) and remember to lace in some key words!

7 WORK EXPERIENCE

MURDOCK AND NELSON, APRIL 2018-
PRESENT

- Assisted lawyers in filing 28 motions
- Assisted lawyers in 32 pro bono cases benefiting marginalized sectors of society

INTERN, PHOENIX WRIGHT LAW, JUNE 2015-
APRIL 2018

- Completed 100 hours of training in one of the well-established law firms
- Created new streamlined filing system for firm
- Assisted with extensive evidence and research

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ACADEMICS

EAST TEXAS UNIVERSITY
2012-2015

- Consistent academic achiever with a 4.0 GPA
- Scholar, Cunningham and Curtis Foundation Scholarship Grant

SKILLS

3

MICROSOFT OFFICE SUITE- ADVANCED
180 WPM
BOARD CERTIFIED

ATTRIBUTES

4

HARD WORKER
ORGANIZED
INDEPENDENT
SELF-MOTIVATED
CREATIVE

VOLUNTEERING

5

BELL RINGER FOR SALVATION ARMY, 2005-2018
HABITAT FOR HUMANITY 2008
LOAVES AND FISHES, 2015-PRESENT
MERCY SHIPS, 2013

EXTRA-CURRICULAR ACTIVITIES

6

TOASTMASTERS- SECRETARY 2010
KIWANAS- PRESIDENT 2005-2008
